



Hospital
Board of Directors Meeting Minutes
Wednesday, March 31, 2021 at 5:30 pm
By Zoom

Members:

- | | |
|---------------------|--------------------|
| ✓ Joseph Bonnici | ✓ Susan Mullin |
| ✓ Lindsay Broadhead | ✓ Feaz Rahim |
| ✓ Stephen Brown | ✓ Stephen Ranger |
| ✓ Jennifer Dewling | ✓ Geoff Rawle |
| ✓ Michael Ghent | x Kathleen Sheehan |
| ✓ David Isaac | ✓ Gillian Stacey |
| ✓ Brad Keenan | ✓ Eric Turner |
| ✓ Elaine Kierans | ✓ Dean Valentine |
| ✓ Mark Lachmann | ✓ Anne Wagner |
| x Kirk LeMessurier | |

Non Voting Members:

- ✓ Joanne Simons
- ✓ Ed Kucharski
- ✓ Wendy Cheuk

Invited Guests:

- ✓ Adrian Puopolo
- ✓ Elaine Nairne
- ✓ Lee Hodge
- ✓ Michael Orlando
- ✓ Mark Trask

Recorder: Teri Weaver

Item	Agenda Topic and Discussion Points	Decision
1.0	Client Story:	
	Jennifer Dewling introduced Jess Artega, a part-time RN in our inpatient unit and a harm reduction nurse at a SCS in South Riverdale.	
2.0	Call to Order & Approval of Agenda:	
	Jennifer Dewling welcomed everyone to the Board of Directors meeting. <i>Motion by Elaine Kierans to approve the agenda as presented. Seconded by Stephen Ranger.</i>	<i>Carried</i>
3.0	Approval of Minutes:	
	Approval of Minutes - January 27, 2021 <i>Motion by Susan Mullin to approve the meeting minutes of January 27. Seconded by Anne Wagner.</i>	<i>Carried</i>
4.0	Strategy Discussion	
	Jennifer Dewling recommended the vote to approve Casey House's Expansion Strategy be held at today's meeting. Joanne Simons put up a voting poll and the Board unanimously agreed to proceed with the vote. She then provided an overview of the strategy (previously circulated to the Board). Joanne Simons and Jennifer Dewling addressed comments and questions from the Board.	

Item	Agenda Topic and Discussion Points	Decision
	<p>Jennifer Dewling conducted a roll call vote of the Board, and all Directors unanimously voted to approve the Expansion Strategy at Casey House.</p> <p>“As presented by Management, the Board of Directors approves the expansion of services to HIV- community members who are at a greater risk of HIV, while continuing to prioritize people living with HIV.”</p> <p><i>Motion to approve the Expansion Strategy for Casey House by Elaine Kierans. Seconded by Stephen Brown.</i></p>	Carried
5.0	Consent Agenda Items:	
5.1	<p>CEO Report No further discussion.</p>	
6.0	Items for Discussion:	
	<p>6.1 Governance Committee - Recruitment & Skills Matrix Jennifer Dewling thanked the Board for participating in the Board Skills Matrix Survey and noted the lowest score was in healthcare.</p> <p>Victor Ng has indicated interest in joining the Board. Everyone agreed he is a good fit and will be put forward at the 2021 AGM.</p> <p>6.2 Finance Committee - HSAA Approval Feaz Rahim briefed the Committee on the TCLHIN's letter relating to extending our existing 2019-20 HSAA funding agreement for an additional year starting April 1, 2021.</p> <p>He requested the Board's authorization for Joanne Simons and Jennifer Dewling to sign the letter.</p> <p><i>Motion to approve the HSAA extension by Feaz Rahim. Seconded by Gillian Stacey.</i></p> <p>6.3 Quality Committee - QIP 2020/2021 Anne Wagner stated there were no critical incidents to report.</p> <p>She noted that up to February 28, there is sustained improvement in the 2020/2021 QIP.</p> <p>Anne Wagner highlighted two new elements added to the 2021/2022 QIP: 1) the successful completion of the Accreditation Canada Primer (scheduled for February 2022), and 2) under safety, the percentage of CH staff who have received COVID-19 vaccination.</p>	Carried
	<p>Anne Wagner put forward a motion for the Board to approve the 2021/2022 QIP.</p> <p><i>Motion to approve the QIP 2021/2022 as presented by Anne Wagner.</i></p>	Carried

	<p><i>Seconded by Mark Lachmann.</i></p> <p>6.4 Pandemic Update Ed Kucharski provided an update on CH's activities dealing with the Pandemic's third wave.</p> <p>We have conducted a hand hygiene audit on the inpatient unit and scored 90% compliance. We are looking to do the audit in other areas of the hospital.</p> <p>All client-facing staff and any staff entering the hospital have been offered the opportunity to get the vaccine.</p> <p>Ed Kucharski detailed CH's goals re: client vaccinations:</p>	
7.0	Other Business:	
	None.	
8.0	In-Camera Session:	
	An in-camera session was held with and without the CEO.	
9.0	Adjournment:	
	<p>Jennifer Dewling adjourned the meeting.</p> <p><i>Motion by Gillian Stacey to adjourn the Board of Directors meeting.</i> <i>Seconded by Joseph Bonnici.</i></p>	<i>Carried</i>

I certify that these minutes were considered and approved at the meeting of the Casey House Hospital Board of Directors on May 26, 2021.



Jennifer Dewling, Chair



Joanne Simons, Secretary