



Hospital  
 Board of Directors Meeting Minutes  
 Wednesday, October 3, 2018 - 6:00pm  
 Casey House – 119 Isabella St. - Conference Room

**Directors:**

- ✓ James Alberding
- ✓ Stephen Brown
- ✓ Joseph DeFoa
- ✓ Jennifer A. Dewling
- ✓ Joyce Fenuta
- ✓ Mark Garber
- ✓ Kelly Glass
- ✓ Bryn Gray
- ✓ Elaine Kierans
- ✓ Mark Lachmann

- ✓ Susan Mullin
- ✓ Debbie McDonald
- x Leighton McDonald
- ✓ James Owen
- ✓ Feaz Rahim
- ✓ Geoff Rawle
- ✓ Cynthia Stewart
- x Priya Tandon
- ✓ Eric Turner

**Ex-Officio:**

- ✓ Joanne Simons
- x Karen de Prinse
- ✓ Ed Kucharski

**Invited Guests:**

- ✓ Elaine Nairne
- ✓ Adrian Puopolo
- ✓ Mark Trask

*\*via teleconference*

Recorder: Shannon Scarborough

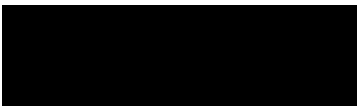
#	<i>Agenda Topic and Discussion Points</i>	<i>Decision</i>
1.0	<b>Client Story:</b>	
	Mark Lachmann introduced Meaghan Lynch, inpatient nurse, who provided a client story.	
2.0	<b>#smashstigma</b>	
	Mark Lachmann welcomed Joseph Bonnici from Bensimon Byrne to present the #smashstigma concept for 2018. Joseph presented the concept of a spa/healing touch, working with “touch” as the inspiration for this year’s campaign.  Mark Lachmann thanked Joseph for challenging stigma and moving the concept forward.	
3.0	<b>Harm Reduction</b>	
	Mark Lachmann welcomed Katherine Rudzinski, a post doc trainee and project coordinator for the harm reduction feasibility study. Katherine presented the status of phase 1 and work in progress for phases 2 and 3. Joanne Simons noted the level of detail presented was to ensure the Board had an understanding of the level of due diligence being done so members would be comfortable with the background work prior to a recommendation coming forward. The Board will participate in a focus group for the project before year end.	
4.0	<b>Call to Order &amp; Approval of Agenda:</b>	
	Mark Lachmann welcomed everyone to the meeting and welcomed new members Susan Mullin and Eric Turner.  Motion by Mark Garber to approve the agenda as presented. Seconded by Cynthia Stewart.	<i>Carried</i>
5.0	<b>Approval of Minutes:</b>	
	Approval of Board of Directors Meeting Minutes – May 30, 2018	

	<p><i>Motion by Kelly Glass to approve the Casey House Board of Directors Meeting Minutes of May 30, 2018 as presented. Seconded by Geoff Rawle.</i></p>	Carried
	<p><b>Approval of Board of Directors Meeting Minutes – June 12, 2018</b>  <i>Motion by Feaz Rahim to approve the Casey House Board of Directors Meeting Minutes of June 12, 2018 as presented. Seconded by Jennifer Dewling.</i></p>	Carried
6.0	<b>Items for Discussion:</b>	
	<p><b>6.1 CEO Report</b>          Joanne Simons highlighted the meetings she’s had with community leaders regarding harm reduction, supervised injection sites and overdose prevention sites. As a result of the feasibility work, she reached out to agency leaders and brought together a group of 25 people from around the province to talk about the issues. Additionally a PhD student was hired to pull together the evidence to support the discussion which can be shared with the Board. The group is now waiting to hear from the ministry on their future direction. Casey House has signed on to support the sites and provided a donation to both pop-up OPS’s in the city. Casey House has not signed on to further work in the area including the ask that the government decriminalize all drugs as the Board has not had a conversation on the topic, furthermore it may not be an issue the clients see as high priority. More discussion to be had and insight sought on this topic.</p> <p>Joanne Simons presented the revised balanced scorecard that was designed in response to feedback received from the Board evaluation survey. Previously, reporting was reviewed through the Quality Committee and the scorecard will now come through Governance Committee to the Board. In the creation process other hospital scorecards were reviewed and ultimately the design is to connect and align the Casey House strategic imperatives. The board felt is was the right level of reporting and overview. Further comments were favourable that advocacy has been added to the scorecard. There was a discussion around benchmarking from past scorecards and management will give some thought on how to provide, perhaps annually.</p> <p><b>6.2 Medical Director Report</b>          Dr. Ed Kucharski reported that while occupancy was down over the summer it is back to 90% and being monitored closely. He also noted that flu season is coming and encouraged members and those working with immunocompromised clients to get the flu shot.</p> <p>Ed reviewed the re-credentialing of Dr. Elise Hall, psychiatrist which occurs annually.</p> <p><i>Motion to approve the re-credentialing of Dr. Elise Hall was made by Elaine Kierans and seconded by James Owen.</i></p>	
	<p><b>6.3 Governance Committee</b>          Mark Lachmann reviewed the briefing note and highlighted that there was a formal notice from the Ministry of Health and LTC on the topic of</p>	Carried

	<p>executive compensation stating that all salaries are frozen currently pending review.</p> <p>Mark also highlighted that the committee is working on Board education topics and a list of proposed topics was provided in the package. Board members were asked to suggest other topics of interest or that would help make Board discussions more effective.</p> <p><b>6.4 Finance Committee</b> Feaz Rahim presented and highlighted that the committee welcomed two new members, Don Quach and Jonathan Haig. He also noted the year to date is trending well and reviewed the pre-circulated fund distribution from the sale of 9 Huntley. Elaine Nairne and the management team are working on a draft budget that will be presented at the November meeting.</p> <p><b>6.5 Quality Committee</b> James Owen highlighted that occupancy was a topic discussed at the meeting for both the inpatient and day health programs and work is being done to understand and address.</p> <p>The committee discussed two incidents of which briefing notes were provided in the package for review. The Board was satisfied with the efforts taken in both cases.</p> <p><b>6.6 Redevelopment Committee</b> Mark Garber provided some background for the new members and noted there is no current activity.</p>	
<b>7.0</b>	<b>Other Business</b>	
	Joanne Simons advised the Board there have been some noise complaints by one neighbor who has advised he may contact Board members directly.	
<b>8.0</b>	<b>In-Camera Session:</b>	
	An in-camera session was held with and without the CEO.	
<b>9.0</b>	<b>Adjournment:</b>	
	<p>Mark Lachmann adjourned the meeting.</p> <p>Motion by Mark Garber to adjourn the meeting. Seconded by Jennifer Dewling.</p>	<i>Carried</i>

**Next Meeting:** November 28, 2018; 6 p.m.

I certify that these minutes were considered and approved at the meeting of the Casey House Board of Directors on November 28, 2018.

  
 Mark Lachmann  
 Board Chair

  
 Joanne Simons  
 Board Secretary